

■ ST. CHARLES YOUTH COMMISSION ■
Monday, February 6, 2023 – 6:00 pm
1515 W. Main St., St. Charles
St. Charles Police Department Community Room

M. Bishop – Youth Commissioner*	M. Kramer, STC PD*
D. Clavelli – Youth Commissioner, Treasurer*	E. Mahan, STC PD
A. Farinella – Youth Commissioner	J. Keegan, Chief of Police
D. Kelly – Youth Commissioner*	L. Vitek, Mayor
L. Kristofer – Youth Commissioner, Secretary*	STC Alderpersons
E. Livermore – Youth Commissioner	H. McGuire, City Administrator
J. Muenz – Youth Commissioner, Chair*	R. Edwards, STC Park District*
J. Parker – Youth Commissioner*	B. Buckley, STC Library
J. Stock – Youth Commissioner*	N. Chaney, STC Library*
J. Wallace – Youth Commissioner	J. O’Neal, TriCity*
	M. Clark, TriCity
	C. Ruesch, D303*

***Attended meeting**

- I. Meeting called to order at 6:04 pm.
- II. Introductions – none
- III. Approval of the December 2022 minutes
 - A. Commissioner Clavelli made a motion to approve the December 2022 minutes. The motion was seconded by Commissioner Bishop; motion carried unanimously.
- IV. Treasurer’s Report – Commissioner Clavelli
 - A. Current balance: \$4,448.00
- V. New Business
 - A. Funding Requests – none
- VI. Correspondence
 - A. St. Charles East teacher John Biernacki contacted Chairperson Muenz regarding his *Leadership Studies* class. They are looking to submit funding requests in March.
 - B. St. Charles East Mock Trial team sent a thank-you letter for the funds they received.
 - C. A thank-you note from the St. Charles East High School Engine Team was shared.
- VI. Presentations – none
- VII. Reports
 - A. Liaison Reports
 - i. D303 Schools – Cindy Ruesch
 - a. Update on upcoming Parent Universities
 - b. February: virtual session to educate on vaping
 - c. March: partnering with River City Counseling to teach about anxiety.

- d. Project Dance on February 25 from 1-5 pm is a St. Charles North High School fundraiser to benefit students with disabilities.
 - ii. Park District – Rosie Edwards
 - a. 390 students are enrolled in the Baker after-school program.
 - b. The Park District has 198 preschool students enrolled.
 - c. The summer program book is live online; the activity book is being delivered to residents this week.
 - d. Teen Center numbers were up just about every month in 2022.
 - e. The Park District is hosting an employment expo on March 3rd and hiring for multiple positions at the pool and for summer camp counselors.
 - i. Police Department – Officer Kramer
 - a. Juvenile case update
 - b. The Youth Police Academy will be June 5-9, 2023. Registration begins in April for this week of activities, which is geared toward youth ages 12-17 interested in law enforcement. Students will learn the roles and responsibilities of St. Charles Police Officers and become CPR certified when they visit the fire department. They will also participate in a mock trial at the Kane County Judicial Center and a mock crime scene. The week ends with a graduation and parents are welcome to attend that ceremony.
 - ii. Library – Nick Chaney
 - a. Annual *Exam Cram* took place in December for the first time in the new building. Over 100 kids attended the first night – a big success.
 - b. The library will offer the *Exam Cram* again in May for end-of-year finals.
 - c. The new library director has been great and agreeable.
 - d. In *The Loft* teen center, there will be a care cabinet with free-to-take toiletries, socks, etc., for high school students only; this will not be publicized.
 - e. Dr. Ruesch is willing to collaborate and reach out to some of her partners who might be willing to donate items to the cause.
 - v. TriCity Family Services – Jules O’Neal
 - a. TriCity Family Services has been seeing a lot of clients; however, the waitlist has stabilized.
 - b. The annual gala, which is their largest fundraiser, will be March 18, 2023.
 - c. Details to follow soon on the Wilderness Challenge program.
- B. Outreach Sub-Committee Report – none
- C. Student Consultant Committee Report
- i. Eight students out of ten were in attendance.
 - ii. *Super Fan* initiative at North High School is used to increase attendance at events.
 - iii. North and East High Schools both had plays over the weekend.
 - iv. Homecoming dates have been set for next year.
 - v. Teachers at Compass Academy wear Compass academy spirit wear on Fridays.
 - vi. Students feel having finals before break was better than waiting until after break.
 - vii. Seniors are making/have made college decisions. The application and scholarship processes have been lengthy and stressful.

viii. Counselors have a tough job to support kids with all different goals – even those not college-bound.

VIII. Old Business

A. Update on Display Windows

i. Commissioner Clavelli will schedule the window displays for 2023.

A. Ongoing Marketing – none; considering typing this in with outreach in the future.

B. Impact Award

i. Two nominations have been submitted.

ii. Need a date to attend a City Council meeting on a non-youth commission Monday.

X. Announcements

A. Chairperson Muenz shared that she met with the City of St. Charles Director of Finance to review the Youth Commission budget and historical analysis of funding requests. She explained that the Commission had demonstrated need for additional funding due a deeper community involvement over the past few years in which the budget has been depleted well before the fiscal year at a loss to several worthy causes. She was told that an update would be given to her before the February meeting; however, that has not yet occurred. Chairperson Muenz will follow up in hopes for news to report at the March meeting.

B. If you received an email from Chairperson Muenz regarding an outstanding Open Meetings Act training requirement, please ensure you complete that before the March meeting. A reminder to submit your training certificate to Sara Cass at scass@stcharlesil.gov. This is important for the City to remain compliant with OMA should they need to produce proof of certification for anyone.

XI. Public Comment – none

XII. Adjournment

A. Commissioner Stock made a motion to adjourn at 6:57 pm. Commissioner Kelly seconded; motion carried unanimously.

The next Youth Commission meeting is scheduled for Monday, March 6, 2023 at 6:00 p.m. in the St. Charles Police Department's Community Room; 1515 W. Main St., St. Charles, IL.

Minutes respectfully submitted,
Lara Kristofer, Youth Commissioner